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Adopt-an- Arroyo Steward Agreement

THIS ADOPT-AN-ARROYO STEWARD AGREEMENT is made and entered into by and between
the Santa Fe Watershed Association (SFWA), a New Mexico non-profit corporation,
and **XXXXXXXXXXXXXXXXXXXXXXXXXXXX**,
defining the participation of each party in the Adopt- -an-Arroyo program.

XXXXXXXXXXXXXXXXXXXXXXXXXXXX has completed its orientation to arroyo Stewardship by
participating in two introductory meetings.

The parties now agree as follows:

1. Performance

(A) XXXXXXXXXXXXXXXXXXXXXXXXXXXX will participate in the Adopt--an-Arroyo program:

- as the official volunteer Stewards of Reach ____ of the **Arroyo** _____
- (upstream location) _____ to (downstream location)

- for Calendar Year **2019**.

Responsibilities of the Steward Leader/Team:

- Communicate safety guidelines to Steward Team members before each clean up and project.
- Assessing the condition of the Arroyo noting any infrastructure, erosion or Arroyo bed problems.
- Maintain the Reach by assisting the SFWA with arroyo projects as they are implemented.
- Consult with the Watershed Restoration Director to help develop an arroyo plan and updates as needed.
- Coordinate a clean-up and project schedule with your Steward Team on an on-going basis.
- Notify the SFWA Program Coordinator of this schedule.

- Send no less than two volunteers to tend the Arroyo _____ at least six times during the year.

Please indicate which months your reach of the arroyo will be tended:

Jan Feb Mar Apr May June July Aug Sept Oct Nov Dec

- Communicate in advance with the SFWA Program Coordinator the date and time of clean-ups, or arroyo projects, so that supplies can be provided and City Parks or the County can plan for the prompt pick-up of bagged trash.
- Communicate with the SFWA Program Coordinator immediately after arroyo outings to confirm:
- Volunteer participation numbers.
- Number of people hours the Arroyo was cared for.
- Number of bags filled with trash.
- Report on issues in the Arroyo – pollution, invasive plants, eroded banks, infrastructure damage etc.
- Report on the status of any homeless camps in your Reach (active/abandoned; trash level high/med/low).
- Notify the SFWA Program Coordinator if there is a change in Steward leadership.
- Pass on general communications from SFWA Adopt--an-Arroyo Staff to members of the Steward Team. (Bimonthly Update, SFWA events etc.)
- Provide Program Coordinator contact information of each team member.

(B) The SFWA will manage the Adopt - -an-Arroyo program. The SFWA will:

- Provide written safety guidelines and an on-site orientation for each new Steward leader.
- Accompany each new Steward Group on its first outing.
- Provide a safety waiver for each Steward leader and member to sign.
- Provide supplies and equipment for the volunteers (e.g., work gloves, trash bags).
- The SFWA will hang and maintain a sign identifying XXXXXXXXXXXXX as volunteer Stewards of the Arroyo _____
- Ask Stewards to keep photo documentation and submit to Program Coordinator.
- Coordinate with City or County staff to ensure that all actions taken in the Adopt--an-Arroyo program are consistent with applicable City or County policies and procedures.
- Inform City Parks & Rec or County contact persons, as far in advance as possible, when clean-ups and projects will occur.
- Report monthly to the City of Santa Fe or quarterly to the County of Santa Fe the results of Arroyo activities.

- Maintain a web page recognizing our Arroyo Stewards.
- Provide a bimonthly e-letter for Steward Leaders to forward to their team.

(C) The SFWA will Educate and Train Steward Teams to assess, plan, and implement measures to meet Adopt-an-Arroyo program goals:

- Assessment : Use the SFWA assessment approach and getting further input from the Director of Watershed Restoration, team will build on participant capacity by learning fluvial geomorphology concepts and ways to read the arroyo landscape.
- Planning. SFWA will assist Steward Teams to set doable planning goals by:

A. Educating participants about the types of restoration structures, what they are used for, and in what contexts are they used.

B. Inform participants about the key pieces of information that is needed to make planning a restoration project successful. This would include:

1. geomorphology (slope, cross-sectional area of bank erosion, flow, soils, vegetation and watershed data (size & impervious surfaces)
2. landownership of the arroyo and access.
3. key participants in doing arroyo restoration (i.e, City public works, streets and drainage, neighbors, SFWA)

C. Teach about planning issues and potential obstacles related to scale - (from large to small) mainstem arroyos, smaller tributaries, and rain gardens by homes, roads, and sidewalks.

D. Work on the ground to do a very qualitative assessment / conceptual restoration plan for a small tributary to one of the larger arroyos.

E. SFWA will obtain City staff approvals and Property Owner approvals for the plan.

- Implementation: SFWA will endeavor to procure funding from various resources to fund the construction of the recommended structures as described in the plan. SFWA will rely heavily on the steward team for voluntary people power.

2. Term, Effective Date and Revisions

The term of this agreement shall be Calendar Year **2019**. This agreement may be terminated by either party upon ten (10) days written notice to the other party. Any revisions to, or notice of termination of this Agreement shall be in writing and delivered in person, by email, or by post according to the contact information below. The receiving party shall confirm receipt of such notification upon receipt.

In the event that Stewards are unable to carry out the above responsibilities as stated in the agreement, the Steward team may be replaced by another team. Stewards will be given the

Our River, Our Water, Our Future

opportunity to re-join the Adopt-an-Arroyo program once they feel they can carry those responsibilities out.

3. Miscellaneous

This Agreement incorporates all agreements between the parties concerning the subject matter hereof. No prior agreement, covenant, promise, or understanding of the parties, verbal or otherwise, shall be valid or enforceable unless embodied in this Agreement.

4. Expectations Disclaimer

It is the goal of this program to reduce soil erosion, protect infrastructure, and increase aquifer recharge by Assessing, Planning, and Implementing measures in our arroyos. SFWA will provide paid staff as funding allows, however the funds for the constructing of the measures will not always be available. We will constantly seek additional funding for this program but we cannot guarantee funding for implementation of these measures in a timely manner.

IN WITNESS WHEREOF, the parties have executed this Agreement on the dates set forth below.

Santa Fe Watershed Association

1413 Second Street, Suite 3
Santa Fe, NM 87505

Name & Title: Morika Hensley, *Program Coordinator*

Signature: _____

Contact information: 820-1696 • mori@santafewatershed.org

Date: _____

Name & Title Raquel Tompson, *Adopt-the-River/Arroyo Coordinator*

Signature: _____

Contact information: (505) 820-1696 • raquel@santafewatershed.org

Organization: _____

Address: _____

Name & Title _____

Signature: _____ Date: _____

Contact information: _____ ● _____

Santa Fe River History

- A. The City of Santa Fe is located along and has grown to its present state in large part due to the geography of the Santa Fe River.
- B. 17th, 18th and 19th Century reports on the City remark on the clear trout stream that flowed through the town.
- C. The Hydrographic Survey of 1914 listed 36 *acequias* diverting from the Santa Fe River to irrigate 1,267 acres of farmland.
- D. Well into the 20th Century, citizens of Santa Fe swam in, fished in and skated on the Santa Fe River.
- E. In 1996, the Santa Fe City Council adopted the River Corridor Master Plan that aims to reverse the degradation of the river, restore flow and streamside vegetation, and create a trail along its length to reintroduce the people of Santa Fe to their river.
- F. In 2001, the Santa Fe City Council adopted Resolution No. 2001-67 to create the Adopt-the-River Program with the Santa Fe Watershed Association. The Adopt-the-River program is managed by the Santa Fe Watershed Association in cooperation with the City of Santa Fe and Santa Fe County.
- G. The Adopt-the-River program is dedicated to engaging the business community, youth and other citizens of Santa Fe in restoring the Santa Fe River as a Living River — a vibrant and central part of our community.
- H. The Adopt-the-River program aims to pair River Stewards and River Sponsors for each of 30 reaches in the City and County of Santa Fe. River Stewards provide volunteer "sweat equity" in the River. River Sponsors provide financial support for the Santa Fe Watershed Association to pursue its mission. River Stewards and River Sponsors may be individuals, schools, businesses and other community groups.
- I. On February 29, 2012, the Santa Fe City Council unanimously adopted the Target Flow for a Living River Ordinance (No. 2012-010). The ordinance dedicates 1,000 acre-feet* of reservoir water to the River in wet and normal years. In dry and drought years, the amount of water is to be scaled back according to a formula worked out by a dedicated group of stakeholders from the community. A schedule for releases according to ecological values, cultural values and legal parameters was also agreed upon.
- J. In an average year, the reservoirs collect approximately 5,000 acre-feet of water from the Upper Santa Fe Watershed.
- K. In the 2012 Water Year (April 16, 2012 - April 15, 2013), a drought year, the City of Santa Fe released 540 acre-feet of water to the Santa Fe River, in accordance with the Living River Ordinance.
- L. In the 2013 Water Year (April 16 2013 – April 15, 2014), a drought year, the City of Santa Fe has bypassed over 1100 acre-feet of water to the Santa Fe River.

** An acre-foot is 326,000 gallons of water. The Chavez Pool holds 648,000 gallons of water = 1.98 acre feet*